



**Minutes, Regular Scheduled Council Meeting.  
July 11<sup>th</sup>, 2023**

**Call to Order/Roll Call**

*Mayor Scott Messenger-In 6:30 p.m.*

*The following members of council were in attendance: Scott Messenger, Bob Jordan, James Richard, Amy Gore and Justin Beardsley.*

*There were 0 audience members present for partial via WebEx.*

*There were 7 citizens present in the audience at the Town Hall.*

**Invocation/Pledge of allegiance**

*Scott Messenger/Council*

**Approval of Minutes**

June 13<sup>th</sup>, 2023

*Action- Amy Gore made a motion to accept June 13<sup>th</sup>, 2023, minutes as written. Justin Beardsley seconded the motion.*

*Vote- Motion carried unanimously.*

June 15<sup>th</sup>, 2023-Workshop

*Action- Bob Jordan made a motion to accept June 15<sup>th</sup>, 2023, minutes as written. James Richard seconded the motion.*

*Vote- Motion carried unanimously.*

**Public Forum**

**(Public Comments will be limited to five (5) minutes) (Citizens who wish to have a topic for discussion placed on the agenda, must request to do so through the Town Administrator by noon on the Wednesday prior to any council meeting)**

**Committee/Department Reports**

**(Committee and department reports are submitted to council and Town Hall prior to meeting. Reports are available to the public upon completion of FOIA request to Town Administrator. All reports are included in the Council agenda packet for informational purposes)**

**Code Enforcement**

**(CC&I)**

Update with Code Enforcement-Christine McKaba

Christine McKaba stated 20 residential permits and one commercial permit was pulled for the month of July. Mrs. McKaba stated she did not receive a code enforcement update as Mr. Willis with CC&I was on vacation.

Maintenance Department

Finance

(Councilmember James Richard)

Financial Report June 2023

*Action-* James Richard made a motion to accept June 2023, minutes as written. Amy Gore seconded the motion.

*Vote-* Motion carried unanimously.

Public Works

(Councilmember Bob Jordan)

Administration

(Mayor Scott Messenger)

Discussion of Employee Hours vs. Office Hours

Scott Messenger asked council for discussion regarding Assistant Clerks hours regarding having the office open when Town Administrator needs to be out. After discussion, council agreed that because it is not a weekly occurrence that it is fine for the Assistant Clerk to work outside her normal scheduled hours to assist with making sure the office is open to the public when the Town Administrator is out of the office. Scott Messenger also discussed the Town Administrator working remotely when absent or out of the Office. The council discussed having flexibility with remote working and agreed that the Town Administrator could work remotely as the situation arises to assist with office and workload.

Public Safety

(Councilmember Justin Beardsley)

Planning & Community Development

(Councilmember Amy Gore)

Amy Gore stated the Town would have to cancel the July 15<sup>th</sup> event due to recipient of the cause was not able to be involved

Administrator Report

(Town Administrator Christine McKaba)

Grant Opportunities

Christine McKaba spoke to the council regarding a trail grant that the Town of Reidville can apply for. Mrs. McKaba stated that the grant needed a project name and she needed to know who would write the grant. After discussion, the council decided Mrs. McKaba would reach out to PAL to get assistance in writing the grant application and use "A trail through time" as the project name.

Assistant Clerk Patricia Spisak presented the council with a fundraising opportunity for the Ronald McDonal House of Greenville. It wis a Pull a Plane activity on October 14<sup>th</sup>, 2023. Mrs. Spisak gave the council detail, stating she would like to get a few teams from Reidville together for this fundraiser. Council to give decision at August Council Meeting.

Old Business

Town Center Update

Update provided by Triad Development prior to meeting.

Second Reading of Ordinance 10-2023  
An ordinance to establish council committees for the Town of Reidville

*Scott Messenger stated the second reading of Ordinance 10-2023 needed to be put off until the next council meeting due to some verbiage in the ordinance that needs to be changed regarding administrative power, portion under finance, and Town Administrator review.*

*Action- Scott Messenger made a motion to defer Ordinance 10-2023 to August Council Meeting. Bob Jordan seconded the motion.*

*Vote- Motion carried unanimously.*

**New Business**

2022 Audit-Highsmith & Highsmith

*Shane Highsmith from Highsmith & Highsmith came and gave the 2022 Audit report for the Town of Reidville. Mr. Highsmith stated that the Town of Reidville had a very good year and was given a clean opinion for the audit.*

Ordinance 11-2023

An ordinance implementing a change of franchise fee imposed between South Carolina Electric and Gas Companies, and the Town of Reidville.

*Action- James Richard made a motion to accept Ordinance 11-2023 as written. Bob Jordan seconded the motion.*

*Vote- Motion carried unanimously.*

Ordinance 12-2023

An Ordinance setting a franchise fee rate for cable service providers upon expiration or termination of an existing franchise agreement for cable service.

*Action- Amy Gore made a motion to accept Ordinance 12-2023 as written. Justin Beardsley seconded the motion.*

*Vote- Motion carried unanimously.*

Ordinance 13-2023

An ordinance to authorize and adopt the franchise authority, provided by the SC Secretary of State, by and between the town of Reidville and Spectrum Southeast LLC; setting out the fees to be received by the town to be entered into general fund for use in operating the town;

*Action- James Richard made a motion to accept Ordinance 13-2023 as written. Bob Jordan seconded the motion.*

*Vote- Motion carried unanimously.*

Ordinance 14-2023

An ordinance to authorize and adopt a municipal service agreement by and between the Town of Reidville and Duke Energy Carolinas, LLC, setting out the fees to be received by the Town to be entered into the general fund for use in operating the Town.

*Action- Bob Jordan made a motion to accept Ordinance 14-2023 as written. James Richard seconded the motion.*

*Vote- Motion carried unanimously.*

Ordinance 15-2023

An ordinance to authorize and adopt a municipal service agreement by and between the Town of Reidville and Laurens Electric Cooperative, Inc, setting out the fees to be received by the Town to be entered into the general fund for use in operating the Town.

*Action- Justin Beardsley made a motion to accept Ordinance 15-2023 as written. Amy Gore seconded the motion.  
Vote- Motion carried unanimously.*

Ordinance No. 16-2023

An ordinance to authorize and adopt a municipal service agreement by and between the Town of Reidville and Greer Commission of Public Works; setting out the fees to be received by the town to be entered into general fund for use in operating the Town;

*Action- Bob Jordan made a motion to accept Ordinance 16-2023 as written. James Richard seconded the motion.  
Vote- Motion carried unanimously.*

Ordinance No. 17-2023

An ordinance to authorize and adopt the franchise authority, provided by the SC Secretary of State, by and between the Town of Reidville and Bellsouth Telecommunications, INC; setting out the fees to be received by the town to be entered into general fund for use in operating the town;

*Christine McKaba stated there was no need for this Ordinance as BellSouth gave their franchise authority to another name to the SC Secretary of State.*

Ordinance No. 18-2023

An ordinance to authorize and adopt the franchise authority, provided by the SC Secretary of State, by and between the Town of Reidville and DirectTV LLC; setting out the fees to be received by the town to be entered into general fund for use in operating the town;

*Action- James Richard made a motion to accept Ordinance 18-2023 as written. Bob Jordan seconded the motion.  
Vote- Motion carried unanimously.*

**Executive Session**

*In (7:22 p.m.)*

*Action: In (7:22 p.m.) Bob Jordan made a motion to enter executive session for the posted and announced reason. James Richard seconded the motion.*

*Vote- Motion carried unanimously.*

Discussion of Contractual matters concerning 300 College Street/Town Center Project- 30-4-70 (A)(2)

Discussion of Potential Legal Matter concerning 300 College Street/Town Center Project- 30-4-701 (A)(2)

**Possible Action on items discussed in Executive Session**  
**(Council may take action on items discussed in executive session)**

*Action- Out/In (8:10 p.m.) James Richard made a motion to come out of executive session and enter back into open session. Amy Gore seconded the motion.*

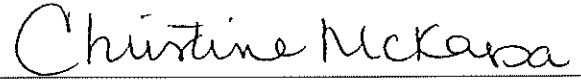
*Vote- Motion carried unanimously.*

*Scott Messenger stated during the Executive Session they discussed the above matters, and there was no action taken.*

**Adjournment**  
*Adjourned 8:10 p.m.*

*Action- Out (8:10 p.m.) Amy Gore made a motion to adjourn. Bob Jordan seconded the motion.*

*Vote- Motion carried unanimously.*



*Attest: Christine McKaba-Town Administrator*

*This is a generalization of the meeting and not a verbatim transcript.*