



Minutes, Regular Scheduled Bimonthly Council Meeting. February 14th, 2023

Call to Order/Roll Call

Mayor Scott Messenger-6:31pm

The following members of council were in attendance: Scott Messenger, Bob Jordan, James Richard, Amy Gore and Justin Beardsley

There was 1 audience members present for partial via WebEx.

There were 2 citizens present in the audience at Town Hall.

Invocation/Pledge of allegiance

Mayor Scott Messenger/Council

Approval of Minutes

January 10th, 2023

Action- Bob Jordan made a motion to accept January 10th, 2023 minutes as written. Justin Beardsley seconded the motion.

Vote- Motion carried unanimously.

January 24th, 2023

Action- Bob Jordan made a motion to accept January 24th, 2023 minutes as written. Justin Beardsley seconded the motion.

Vote- Motion carried unanimously

Public Forum

(Public Comments will be limited to five (5) minutes) (Citizens who wish to have a topic for discussion placed on the agenda, must request to do so through the Town Administrator by noon on the Wednesday prior to any council meeting)

Committee/Department reports and department reports

(Committee and department reports are submitted to council and Town hall prior to meeting. Reports are available to public upon completion of FOIA request to Town Administrator. All reports are included in the Council agenda packet for informational purposes)

Code enforcement

Maintenance department

Finance

(Councilmember James Richard)

Financial Report January 2023

Action- James Richard made a motion to accept January 2023 financial report as written. Amy Gore seconded the motion.

Vote- Motion carried unanimously

James Richard notified councilmembers of two cd's at Truist bank that were coming up on maturity totaling \$65074.90. Mr. Richard discussed options with council on funds.

Action- James Richard made a motion that once the cd's at Truist come to their maturity date to cash those cd's in and transfer funds over to the Local Government Investment Pool. Bob Jordan seconded the motion.

Vote- Motion carried unanimously

Public Works

(Councilmember Bob Jordan)

162 Leonard St-Town Rental

Bob Jordan notified council of interested parties in the property at 162 Leonard Street. Council discussed the interested party's business and what they felt would be the best fit for this location.

Action- Bob Jordan made a motion for Artisan Frontier to be awarded the rental agreement for 162 Leonard Drive. Mr. Jordan mentioned items that Jacob Montemayor (owner of Artisan Frontier) and himself discussed as part of the agreement. Those items to be listed in lease agreement. Amy Gore seconded the motion.

Vote- Motion carried unanimously

Town Signage

Bob Jordan mentioned to council that the signs entering Reidville and the Town Hall sign needed to be replaced with an updated sign with the new logo. Council discussed signs. Mr. Jordan and Mrs. McKaba to get with sign companies for designs and quotes.

Administration
(Mayor Scott Messenger)

MASC Training Update-Council

Scott Messenger informed public that council attended Municipal Association of South Carolina Elected Officials Training and Hometown Legislation Action Day February 7th & 8th. Councilmember Amy Gore was unable to attend due to the passing of her mother-in-law.

ACOG Training- Town Administrator

Scott Messenger informed council that there is an Appalachian Council of Government training for Administrators and Managers starting February 16th, 2023 for 7 weeks. Mr. Messenger stated the Town Administrator would be attending this training. Due to time sensitive deadlines, Mr. Messenger approved this training cost. Council as whole had no objections.

Commission board availability

Scott Messenger informed council and public that the Town of Reidville has multiple openings on the Architectural Review Board, Board of Appeals, and the Planning Commission Board. Mr. Messenger asked council to be on the look out for a potential candidate that would like to serve.

Public Safety

(Councilmember Justin Beardsley)

Justin Beardsley informed council that he is still trying to arrange a sit-down meeting with Duncan Police Chief, Shandrell Holcombe, in regards to law enforcement matters in Reidville.

Planning & Community Development

(Councilmember Amy Gore)

Amy Gore spoke with council in regards to the 5k run that the Town is to sponsor in March. Mrs. Gore has concerns regarding the time line in getting things accomplished due to the recent deaths in her family. Mrs. Gore spoke with council about the possibility of postponing the race. Council agreed that they would leave that as a judgment call for Mrs. Gore.

Administrator Report

(Town Administrator Christine McKaba)

Christine McKaba notified council that she will be sending out two letters from the Town. One being to homes who do not currently have trash and will be getting a trash can due to the recently passed mandatory trash ordinance. The other being a business license letter to those homes in Reidville who potentially are renting their residential home.

Old Business

Town Center Update

Provided via email previous to meeting per Triad Development

Council discussed the update from Triad development along with concerns they had regarding not having a signed contract to date from Triad, only a MOU. Council discussed given till the

requested 60 days for amendments, then council would move forward with attorney to get signed contract.

Second and Final Reading of Ordinance 02-2023
An ordinance to establish rules of procedure for town council meetings

Action- Amy Gore made a motion to accept the second and final reading of Ordinance 02-2023 as written. Bob Jordan seconded the motion.

Vote- Motion carried unanimously

Second and Final Reading of Ordinance 03-2023
An ordinance to establish the position of Town Administrator

Council discussed with item number 13 as Scott Messenger had requested an amendment for this line.

Action- Amy Gore made a motion to accept the second and final reading of Ordinance 03-2023 as written in original without amendment. Bob Jordan seconded the motion.

Vote- Motion carried unanimously

Annexation Letter Revision
Presented by Scott Messenger

Action- Bob Joran made a motion to accept the revised annexation letter as written. Justin Beardsley seconded the motion.

Vote- Motion carried unanimously

Strategic Plan Update
Presented by Town Administrator

Council and Town administrator went over the timelines set for the Strategic Plan Reidville. Everything is on schedule for each assigned task.

New Business

First Reading of Ordinance 04-2023

An ordinance to provide noise control within the municipal limits of the Town of Reidville, to provide for the penalties thereof; and to repeal ordinance 0402 in its entirety.

Action- Bob Jordan made a motion to accept the first reading of Ordinance 04-2023 as written, adding a section for fireworks and discharging firearms in Town limits for second reading. Justin Beardsley seconded the motion.

Vote- Motion carried unanimously

First Reading of Ordinance 05-2023

An ordinance creating the position of procurement officer and establishing procedures; and to repeal all prior inconsistency ordinances hereto.

Action- Bob Jordan made a motion to accept the first reading of Ordinance 05-2023 as written. Justin Beardsley seconded the motion.
Vote- Motion carried unanimously

Town Employee Assistance Program Identification
Presented by Scott Messenger

Action- Bob Jordan made a motion to accept the draft agreement as written for the Bryant Center, Vocation Rehabilitation Program as the Town of Reidville's Employee Assistance Program Amy Gore seconded the motion.
Vote- Motion carried unanimously

Road Abandonment Request
Presented by Bob Jordan

Bob Jordan presented to council two road abandonment request made by Soft Hands Development, LLC.

Action- Bob Jordan made a motion to accept the road abandonment request of Tract C & E off of Chestnut Street, shown in Exhibit A. James Richard seconded the motion.
Vote- Motion carried unanimously

Action- Bob Jordan made a motion to accept the road abandonment request of Tract H off of Chestnut Street, shown in Exhibit B. Amy Gore seconded the motion.
Vote- Motion carried unanimously

2023 Council Meetings
Presented by Scott Messenger

Scott Messenger presented to council the idea of only having one council meeting per month again as the agendas are getting lighter. Council discussed and agreed, keeping the 2nd Tuesday open on their schedules internally for special called meetings if needed.

Action- Bob Jordan made a motion for council meetings to be only once a month, every 2nd Tuesday, moving forward starting immediately. James Richard seconded the motion.
Vote- Motion carried unanimously

SCDOT Non-Transportation Grant Application
Presented by Scott Messenger

Scott Messenger informed council of a Non-Transportation Grant that is available for municipalities. Mr. Messenger discussed to council if they would like to pursue the grant. Council discussed and agreed that it would be a great idea for the purpose of sidewalks on Gaston Drive and other projects making the community more walkable. Mr. Messenger to apply for Grant by April 28th, 2023.

Executive Session

Action: In (8:25 p.m.) Amy Gore made a motion to enter into executive session for the posted and announced reason. Bob Jordan seconded the motion.

Vote- Motion carried unanimously.

Discussion of personnel matter- 30-4-70 (A) (1)- Employee Compensation
Presented by Scott Messenger/James Richard

Possible Action on items discussed in Executive Session
(Council may take action on items discussed in executive session)

Action- James Richard made a motion to come out of executive session and enter back into open session. Justin Beardsley seconded the motion.

Vote- Motion carried unanimously.


Scott Messenger stated during Executive Session they discussed the above matters and no action was taken.

Adjournment

Adjourned 8:42p.m.

Action- Out (8:42p.m.) Amy Gore made a motion to adjourn. James Richard seconded the motion.

Vote- Motion carried unanimously.



Attest: Christine McKaba-Town Administrator

This is a generalization of the meeting and not a verbatim transcript