



## **Minutes, Regular Scheduled Monthly Council Meeting. May 9th, 2023**

### **Call to Order/Roll Call**

Mayor Scott Messenger-In 6:35 p.m.

The following members of council were in attendance: Scott Messenger, Bob Jordan, James Richard, Amy Gore and Justin Beardsley.

There were 0 audience members present for partial via WebEx.

There were 0 citizens present in the audience at the Town Hall.

### **Invocation/Pledge of allegiance**

Scott Messenger/Council

### **Approval of Minutes**

April 11<sup>th</sup>, 2023

**Action-** James Richard made a motion to accept April 11<sup>th</sup>, 2023, minutes as written. Amy Gore seconded the motion.

**Vote-** Motion carried unanimously.

April 25<sup>th</sup>, 2023

**Action-** Justin Beardsley made a motion to accept April 25<sup>th</sup>, 2023, minutes as written. Amy Gore seconded the motion.

**Vote-** Motion carried unanimously.

### **Public Forum**

**(Public Comments will be limited to five (5) minutes) (Citizens who wish to have a topic for discussion placed on the agenda, must request to do so through the Town Administrator by noon on the Wednesday prior to any council meeting)**

Committee/Department reports

(Committee and department reports are submitted to council and Town hall prior to meeting. Reports are available to the public upon completion of FOIA request to Town Administrator. All reports are included in the Council agenda packet for informational purposes)

Code enforcement  
(CC&I)

Maintenance department

Finance

(Councilmember James Richard)

Disbursement of council tablets

James Richard notified everyone that they should now have the tablets that are assigned to their ward. Stated that if they need any help to please let him know.

Discussion of CPI Security System-7304 Reidville Rd

**Action-** Bob Jordan made a motion to accept the proposal offer for CPI at 7304 Reidville Rd (Town Hall) and monitoring as presented. Justin Beardsley seconded the motion.

**Vote-** Motion carried unanimously.

Discussion was had by the council regarding the need for security at the Town Hall. After discussion it was decided that it was in the best interest to go with CPI at this time.

Financial Report April 2023

**Action-** Amy Gore made a motion to accept April 2023 Financial Report as written. Bob Jordan seconded the motion.

**Vote-** Motion carried unanimously.

James Richard made the council aware that the Local Government investment pool was doing well. Thus far this year it has made \$2,910.74.

Public Works  
(Councilmember Bob Jordan)

162 Leonard Expense Report

James Richard, Bob Jordan, and Christine McKaba presented to council an invoice and expense report for remodeling work completed at 162 Leonard Drive that renter Jacob Montemayor submitted for review. There was discussion about the invoice and agreed upon by council that the submitted amount of the invoice in the amount of \$8,453.38, the Town would pay in full, as these items were either agreed upon prior to be

completed or items that the Town of Reidville is responsible for as the Landlord. The council discussed the expense report in detail. Scott Messenger had some concerns on how the process of approval was completed. The council discussed and agreed that some things could be done differently moving forward but as the items are now, they would pay certain percentages as they deemed necessary. Seventy-Five percent (75%) on those items that would have had to be completed whether Jacob and his company rented it and Twenty-Five percent (25%) on the items that are more cosmetic but do enhance the property at 162 Leonard. The council agreed that for the expense report the Town would reimburse Jacob a total of \$15,063.11.

**Action-** Bob Jordan made a motion to accept pay Artisan Frontier \$8,453.38 for reimbursement of the invoice for work completed at 162 Leonard Dr. This amount would be paid from the general budget fund. In the amount of \$15,063.11 for the reimbursement of the expense report for work completed at 162 Leonard Drive Artisan Frontier would be reimbursed from the American Rescue Plan Fund. Amy Gore seconded the motion.

**Vote-** Motion carried unanimously.

#### Discussion of additional iWorq Software for public works

**Action-** Bob Jordan made a motion to accept the presented contract and proposal for iWorkq for the Public Works software and Road assessment. Road Assessment coming out fee coming out of budgeted road fee fund and the first annual fee coming out of American Rescue Plan Fund. James Richard seconded the motion.

**Vote-** Motion carried unanimously.

Bob Jordan and Christine McKaba presented to council a proposal from iWorq for a Public Works software and road assessment for the Town. This system would allow the Town to better track and budget roads and road repairs. There is also a citizen serve link where citizens can report road maintenance needs. The council held discussion regarding software package and its benefits.

#### Administration

(Mayor Scott Messenger)

#### Public Safety

(Councilmember Justin Beardsley)

#### Planning & Community Development

(Councilmember Amy Gore)

#### Administrator Report

(Town Administrator Christine McKaba)

#### 2022 Annual Report

**Action-** Amy Gore made a motion to accept the Annual Report presented by Town Administrator as written to be published. Justin Beardsley seconded the motion.

**Vote-** Motion carried unanimously.

## Old Business

Town Center Update  
Update provided by Triad Development prior to meeting.

### Ordinance 07-2023-Second and Final Reading

An ordinance to provide for the annexation of properties owned by Wolodymyr & Liubov Khrushch located at 160 Hawkinsville Circle, Woodruff, SC 29388 (Tax Map Parcel (s) # 5-37-00-062.00) by one hundred percent petition method pursuant to the provisions of S.C Code Section 5-3-150 (3); and to establish a zoning classification of residential, for said property (ies)

**Action-** Justin Beardsley made a motion to accept the second and final reading of Ordinance 07-2023 as written. Amy Gore seconded the motion.

**Vote-** Motion carried unanimously.

### Ordinance 08-2023-Second and Final Reading

An ordinance authorizing and directing the Town of Reidville to enter into an intergovernmental agreement relating to South Carolina Local Revenue services; to participate in one or more local revenue service programs; to execute and deliver one or more participant program supplements; and other matters relating thereto.

**Action-** James Richard made a motion to accept the second and final reading of Ordinance 08-2023 as written. Amy Gore seconded the motion.

**Vote-** Motion carried unanimously.

### Ordinance 09-2023-Second and Final Reading

An Ordinance to amend ward lines for Ward 1 and Ward 4 for the election of Town Council Members

**Action-** Bob Jordan made a motion to accept the second and final reading of Ordinance 09-2023 as written. James Richard seconded the motion.

**Vote-** Motion carried unanimously.

## New Business

Consideration and appointment of commission/board members

**Action-** Bob Jordan made a motion to accept Nikki Copeland and Thomas Clark to the commission boards of the Town of Reidville. James Richard seconded the motion.

**Vote-** Motion carried unanimously.

### Executive Session-

The Council discussed and did not need to go into executive session.

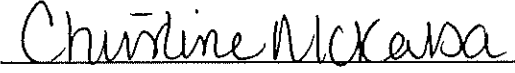
Discussion of Contractual matters concerning 300 College Street/Town Center Project- 30-4-70 (A)(2)

Discussion of Potential Legal Matter concerning 300 College Street/Town Center Project- 30-4-701 (A)(2)

Possible Action on items discussed in Executive Session  
(Council may take action on items discussed in executive session)

Adjournment  
Adjourned 8 p.m.

Action- Out (8 p.m.) Bob Jordan made a motion to adjourn. James Richard seconded the motion.  
Vote- Motion carried unanimously.

  
Attest: Christine McKaba-Town Administrator

*This is a generalization of the meeting and not a verbatim transcript.*