



**Minutes, Regular Scheduled Council Meeting,
May 14th , 2024**

Location: Reidville Fire Department, Station 1, Reidville Rd, Reidville, SC 29375

Call to Order/Roll Call

Mayor Josh Simpson- In 6:30 p.m.

The following members of council were in attendance: Josh Simpson, Bob Jordan, James Richard, Amy Gore. and Justin Beardsley.

There were 2 citizens present in the audience at the Town Hall

Webex was not available due to the location for the Town meeting.

Invocation/Pledge of allegiance

Councilmember James Richard/Council

Approval of Minutes

April 9th, 2024, council meeting

Action- Bob Jordan made a motion to accept the April 9th, 2024, council meeting minutes as written. Justin Beardsley seconded the motion.

Vote-Motion carried unanimously

Public Forum

(Public Comments will be limited to five (5) minutes) (Citizens who wish to have a topic for discussion placed on the agenda, must request to do so through the Town Administrator by noon on the Wednesday prior to any council meeting)

Committee/Department Reports

(Committee and department reports are submitted to council and Town Hall prior to meeting. Reports are available to the public upon completion of FOIA request to Town Administrator. All reports are included in the Council agenda packet for informational purposes)

Code Enforcement

(CC&I)

Maintenance Department

Finance

(Councilmember James Richard)

Financial Report April 2024

James Richard gave an update on the Local Government Investment Pool

Action- James Richard made a motion to accept the April 2024 financial report as written. Amy Gore seconded the motion.

Vote-Motion carried unanimously

Public Works

(Mayor ProTem Bob Jordan)

Discussion: Mr. Jordan and Town Administrator presented to council bids for the agenda action items. The Council discussed each item. Motions made. Mr. Jordan also updated council regarding what the Town should expect from the penny tax. James Richard ask Mr. Jordan if he could look into the pothole at Gaston and Lightwood Knot Rd. Mr. Jordan stated this was a county road but would take a look at it.

Abandoned building and outhouse on 7304 Reidville Road Property

Action- James Richard made a motion to have the old, abandoned building and outhouse removed from 7304 Reidville Rd. Motion was to go with Mr. Jordans recommendation of Casey Landscaping's bid for the demolition. Amy Gore seconded the motion.

Vote-Motion carried unanimously

County Match for road repair (Pine Street, Poplar St, Spring St, College St (Main to Cunningham Cir), Cunningham Cir (College St to Reidville Sharon Rd), Reidville Sharon Rd to Lightwood Knot Rd

Action- Josh Simpson made a motion to pay Spartanburg County the \$325,00 for road repairs within the Town of Reidville. James Richard seconded the motion.

Vote-Motion carried unanimously

Tree Removal- Reidville Sharon Rd (Town of Reidville)

Action- Josh Simpson made a motion to have the trees on Reidville Sharon Rd removed as the roots are breaking the asphalt up. This work will need to be completed for the road repair from County. The motion was to go with Mr. Jordan's recommendation of Ellason Tree Service's bid for removal. Justin Beardsley seconded the motion.

Vote-Motion carried unanimously

Tree removal 7304 Reidville Road/162 Leonard Dr

Action- Josh Simpson made a motion to have the tree that is obstructing the power line and dying, along with the tree that is against town hall removed at 7304 Reidville Rd. Motion was to go with Mr. Jordan's recommendation of Ellason Tree Service's bid for removal.

James Richard seconded the motion.

Vote-Motion carried unanimously

Administration

(Mayor Josh Simpson)

Mr. Simpson gave council a status update on the internship program.

Public Safety

Town Hall Renovation-Update/Needs

Mr. Beardsley gave an update on the Town Hall renovations. There have been some unforeseen items that need to be addressed. These items should push remodel out 4 to 6 more weeks.

Planning & Community Development

(Councilmember Amy Gore)

Mrs. Gore spoke to the council and suggested that the Clean Up day event be canceled due to the Town's Road sanitation employee doing such a great job on keeping the roads picked up of litter. The Council discussed and decided that cancelling the event would be justified.

Mrs. Gore gave a public congratulations to Mayor Josh Simpson and wife Kelsey on the birth of their son. She presented Mr. Simpson with a card from Council and staff.

Administrator Report

(Town Administrator Christine McKaba)

Business License Software

Mrs. McKaba asked the council to consider the Town staff being able to use iWorq software for business license. Mrs. McKaba stated that with the permit management and code enforcement under iWorq it would better serve the Town under one system. The council discussed and made a motion. While discussing the current software being used for the business license along with payroll, accounting, and more, Mrs. McKaba made council aware of reoccurring multiple problems her and staff are having. The council discussed these issues with Mrs. McKaba and made motions.

Action- Bob Jordan made a motion for the town to make the switch to iWorq for the town's business license software effective immediately. Justin Beardsley seconded the motion.

Vote-Motion carried unanimously

Action- Justin Beardsley made a motion for the town to make the switch to Quickbooks Online Pro effective immediately for the town's accounting. Amy Gore seconded the motion.

Vote-Motion carried unanimously

Action- Bob Jordan made a motion for the town for Mrs. McKaba and Mr. Richards to find a payroll company to start doing the Town's payroll if it is below \$200 per month. Amy Gore seconded the motion.

Vote-Motion carried unanimously

Service Agreements

Mrs. McKaba asked the council that due to the Town always having to acquire bids for the project would the council consider service agreements for the Town of Reidville. This would allow the Town to be in an agreement with tree service, plumbing, HVAC, towing, etc, allowing town needs to be addressed within a parameter without seeking the bids

because the bids would be on the service agreement. The council agreed for Mrs. McKaba to seek closed bids for the service agreements that the Town would benefit from having.

Old Business

Town Center Update-by Triad Development

Mr. Simpson stated that there had been no update previously provided by Triad to the council.

Town Codification

Town Administrator, Christine McKaba, presented the council with two quotes for the Town's codification of ordinances. American Legal and Muni code (Civic Plus). Mrs. McKaba explained that codification is required and needs to be completed now that the Town have a zoning ordinance in place. The council and Mrs. McKaba discussed packages and the benefits and needs of each.

Action- Justin Beardsley made a motion to go with Civic Plus quote for the Town Codification. Motion included the Town codification and storing minutes. Amy Gore seconded the motion.

Vote-Motion carried unanimously

New Business

First Reading of Ordinance #01-2024-An Ordinance to rezone a parcel containing a total of 5.67 or less, and located at 7240 Reidville Rd, shall be rezoned from R2, Medium Density Residential to AF, Agriculture Forest

Action- Bob Jordan made a motion to accept the first reading of ordinance #01-2024 as written. Amy Gore seconded the motion.

Vote-Motion carried unanimously

First Reading of Ordinance #02-2024- An Ordinance to set guidelines and establish a towing ordinance for the Town of Reidville

Action- Justin Beardsley made a motion to accept the first reading of ordinance #02-2024 as written. Motion included Ordinance including adding state fee schedule verbiage to ordinance. Bob Jordan seconded the motion. Mrs. McKaba to acquire a towing service agreement.

Vote-Motion carried unanimously

Executive Session

Possible Action on items discussed in Executive Session
(Council may take action on items discussed in executive session)

Adjournment

Adjourn 8:27 p.m.

Action- Out (8:27p.m.) Josh Simpson made a motion to adjourn. James Richard seconded the motion.

Vote-Motion carried unanimously.



Attest: Christine McKaba-Town Administrator

This is a generalization of the meeting and not a verbatim transcript.