



**Minutes, Regular Scheduled Council Meeting.  
June 13<sup>th</sup>, 2023**

**Call to Order/Roll Call**

*Mayor Scott Messenger-In 6:30 p.m.*

*The following members of council were in attendance: Scott Messenger, Bob Jordan, James Richard, Amy Gore and Justin Beardsley.*

*There were 1 audience members present for partial via WebEx.*

*There were 7 citizens present in the audience at the Town Hall.*

**Invocation/Pledge of allegiance**

*Scott Messenger/Council*

**Approval of Minutes**

*May 9<sup>th</sup>, 2023*

*Action- Bob Jordan made a motion to accept May 9<sup>th</sup>, 2023, minutes as written. James Richard seconded the motion.*

*Vote- Motion carried unanimously.*

**Public Forum**

**(Public Comments will be limited to five (5) minutes) (Citizens who wish to have a topic for discussion placed on the agenda, must request to do so through the Town Administrator by noon on the Wednesday prior to any council meeting)**

*Action- Scott Messenger made a motion to add the swearing in of newly appointed commission members to the agenda. Bob Jordan seconded the motion.*

*Vote- Motion carried unanimously.*

*Town Administrator swore in Ryan Mulka and Brandon Casey as part of the Architectural Review Board and Thomas Clark as part of the Planning Commission for the Town of Reidville.*

**Committee/Department Reports**

**(Committee and department reports are submitted to council and Town Hall prior to meeting. Reports are available to the public upon completion of FOIA request to Town Administrator. All reports are included in the Council agenda packet for informational purposes)**

**Code Enforcement**

**(CC&I)**

Update with Code Enforcement-Christine McKaba

*Christine McKaba presented a report overview from CC&I. Explained how reports from CC&I are received from the Town Hall and how they will be converted to an excel to protect permit information according to FOIA.*

Maintenance Department

Finance

(Councilmember James Richard)

Financial Report May 2023

*Action- Bob Jordan made a motion to accept April 2023 Financial Report as written. Amy Gore seconded the motion.*

*Vote- Motion carried unanimously.*

Banking Access

*Town Administrator, Christine McKaba explained to council that she has issues completing reports due to statements not being received into the Town Hall in time. Mrs. McKaba would be able to complete the task more efficiently if she had access to all other banking accounts to print out the monthly statements as needed.*

*Action- James Richard made a motion that Town Administrator, Christine McKaba have access to all banking accounts. Bob Jordan seconded the motion.*

*Vote- Motion carried unanimously.*

*James Richard presented to council that the Local Government Investment Pool (LGIP) has had great return on the monies the Town has deposited in 2023. Mr. Richard suggested the council move additional monies over into LGIP to increase the return investment to help with revenue. Christine McKaba discussed the average monthly interest from each banking account the Town has. The council discussed pros and cons.*

*Action- James Richard made a motion to move remaining Truist CD, United Community Bank and Arthur State Bank accounts around \$478,516.16 into the LGIP, effective immediately. Amy Gore seconded the motion.*

*Vote- Motion carried unanimously.*

Public Works

(Councilmember Bob Jordan)

*Bob Jordan informed council that the road assessments for the Town of Reidville were completed and he plans to discuss the suggested road maintenance at the upcoming budget meeting.*

Administration

(Mayor Scott Messenger)

*Scott Messenger informed the council and public that the Town of Reidville's first Annual Report presented by the Town Administrator, Christine McKaba, has been published and posted to the Town website and Facebook page. Members of council each received a printed copy.*

Public Safety

(Councilmember Justin Beardsley)

*Justin Beardsley informed the council that himself and Bob Jordan met with the Woodruff Police Chief the prior Monday (6/12/2023) to discuss the potential of contracted Law Enforcement Service. Mr. Beardsley stated there is additional information he will need to get to Woodruff in the coming weeks.*

Planning & Community Development  
(Councilmember Amy Gore)

*Amy Gore stated that she would like to get sponsorships in for the 5K race by 7/26/23 but is waiting for marketing materials from the promoter.*

Administrator Report  
(Town Administrator Christine McKaba)

*Christine McKaba informed the council that she had been identifying some discrepancies in vehicle taxes received from Spartanburg County. Mrs. McKaba and Scott Messenger had met prior with Spartanburg County Auditors trying to identify why these errors are occurring. Mrs. McKaba and Mr. Messenger will be meeting with Spartanburg County Auditor's Office to discuss these further in the coming weeks.*

Old Business

Town Center Update  
Update provided by Triad Development prior to meeting.

*Town Council requested that Triad Development remove the Town Seal from the Town Center updates as these updates are provided from the Developer not the Town of Reidville.*

New Business

Employer Resolution and Application Form 6501  
Christine McKaba

*Action- Bob Jordan made a motion to accept Form 6501 as presented. James Richard seconded the motion.  
Vote- Motion carried unanimously.*

EES Employer Confidentiality Agreement-SC Public Employee Benefit Authority-Form 6503  
Christine McKaba

*Action- Amy Gore made a motion to accept Form 6503 as presented. James Richard seconded the motion.  
Vote- Motion carried unanimously.*

Electronic Employer Services-Form 6504  
Christine McKaba

*Action- Amy Gore made a motion to accept Form 6504 as presented. Bob Jordan seconded the motion.  
Vote- Motion carried unanimously.*

EES Designated Agent Confidentiality Agreement-Form 6505  
Christine McKaba

*Action- Amy Gore made a motion to accept Form 6505 as presented. Justin Beardsley seconded the motion.  
Vote- Motion carried unanimously.*

Electronic Payment Agreement-Form 1286  
Christine McKaba

*Action- Amy Gore made a motion to accept Form 1286 as presented. Scott Messenger seconded the motion.  
Vote- Motion carried unanimously.*

First Reading of Ordinance 10-2023  
An ordinance to establish council committees for the Town of Reidville

*Action-* Bob Jordan made a motion to accept the first reading of Ordinance 10-2023 as written. James Richard seconded the motion.

*Vote-* Motion carried unanimously.

Discussion of outside utilities at 300 College St

Scott Messenger posed the question does the Town need to have the exterior lights at 300 College Street active. The Council discussed this and decided that at this time for safety purposes it would be best to leave the exterior lights at 300 College active.

**Executive Session**

*In (7:21 p.m.)*

*Attorney Daniel Hughes to attend via telephone.*

*Action:* In (7:21 p.m.) James Richard made a motion to enter executive session for the posted and announced reason. Justin Beardsley seconded the motion.

*Vote-* Motion carried unanimously.

Discussion of Contractual matters concerning 300 College Street/Town Center Project- 30-4-70 (A)(2)

Discussion of Potential Legal Matter concerning 300 College Street/Town Center Project- 30-4-701 (A)(2)

Discussion of Personnel Matter-Staff 30-4-70 (A)(1)

**Possible Action on items discussed in Executive Session**  
**(Council may take action on items discussed in executive session)**

*Action- Out/In (7:48 p.m.)* Justin Beardsley made a motion to come out of executive session and enter back into open session. Amy Gore seconded the motion.

*Vote-* Motion carried unanimously.

Scott Messenger stated during the Executive Session they discussed the above matters, and there was no action taken.

*Action-* Bob Jordan made a motion that effective June 30<sup>th</sup> paycheck, Assistant Clerks pay be increased to \$17.50 per hour. James Richard seconded the motion.

*Vote-* Motion carried unanimously.

**Adjournment**

*Adjourned 7:49pm*

*Action- Out (7:49pm p.m.)* Bob Jordan made a motion to adjourn. James Richard seconded the motion.

*Vote-* Motion carried unanimously.

  
Attest: Christine McKaba-Town Administrator

*This is a generalization of the meeting and not a verbatim transcript.*